

OCCC Emergency Response Procedures – North/South Bldg.

****OCCC is in law enforcement jurisdiction of the Orange County Sheriff's Office (OCSO) and the emergency response jurisdiction of Orange County Fire Rescue (OCFD).**

****If OCCC Security places the call for emergency response "911", we can help direct the responding vehicles to the exact location and assist to clear vehicle traffic. In such a large facility this can save response time.**

House Phones: located in concourses and Meeting Rooms; dialing instructions are posted at phones and calls connect with OCCC South Command Posts.

Emergency:

North/South Bldg – Dial: 5-7119 from any house phone or 407-685-7119 from any Cell or outside line.

Non-emergency:

North/South Bldg – Dial 5-7102 from any house phone or 407-685-7102 from any Cell or outside line.

****Nearest hospital emergency room:** Dr. P Phillips Hospital on Turkey Lake Rd estimated 3 miles.

Fire Extinguishers: located inside the Exhibit Halls, main concourses, and docks; mounted in white metal boxes

OCCC emergency response and how our alarm system works:

*The life safety alarm system includes horns, strobes, exhaust fans, and voice announcement.

*Monitoring panels are located in our Command Centers

*The system is linked and activates by zone. All zones may not be activated for each alarm.

*If a device is activated, OCCC Security Reps are dispatched to the location indicated on the panel to assess the situation.

*Dependent on the type of alert the device registers, horns, strobes, and fans may be activated in the area. In some cases none of those activations may occur – and it only registers on the monitoring panel.

*If horns and strobes are activated and if the in-person inspection of the alarm location reveals no actual fire or need to evacuate, OCCC Security can make a voice announcement to update the status and give direction about what action should be taken.

*Actual time between the notice of alarm and the validation of status depends on the location and how long it takes an OCCC Security Rep to assess. The time can realistically be 2-10 minutes.

*When full evacuation is necessary OCCC Security, Staff, and contract security may assist in the efforts to guide all persons at the facility to the appropriate exit location.

***In the interest of safety, individuals should evacuate from any facility when the alarm system is activated. They should leave from the nearest egress identified by an “EXIT” sign.** We know, however, that they do not always do that so we make every effort to quickly identify the situation and communicate what action should be taken.

*Contract security and most OCCC staff can be in direct contact with Security Command Posts via radio. We do ask that unless they are actually reporting an emergency that they do not call the Command Center for updates since that can delay the emergency response process.

AED Units: located on all levels in marked boxes with AED signs above the boxes.

North Building

Dock Area:

Ramp #22 near Telecom Room
Ramp #20 across from North Employee Entrance, near dock doors

Level 200, Main Concourse:

NA Concourse near Fed Ex and restrooms
NA Concourse near escalators by house phones and restaurant
NB Concourse near escalators by house phones and elevator

Level 300

NB escalator area by house phones, near N329 and elevator

South Building

Dock Area:

Ramp #17 near Telecom Room
Ramp #15 next to South Command door; opposite S Employee Entrance
South Command inside with mobile supplies
South Command; Vacant Unit #

Level 200, Main Concourse:

SB Concourse next to Admin S231, near doors to parking lot stairs
SB Concourse near escalators; by house phones, Med #6 and restrooms
SA Concourse near entrance door to Fed Ex and restrooms

Level 300:

SB escalator area by house phones, near elevator